

User and Role Management

Ben Del Vacchio Tue, Dec 2, 2025 Site Commissioning

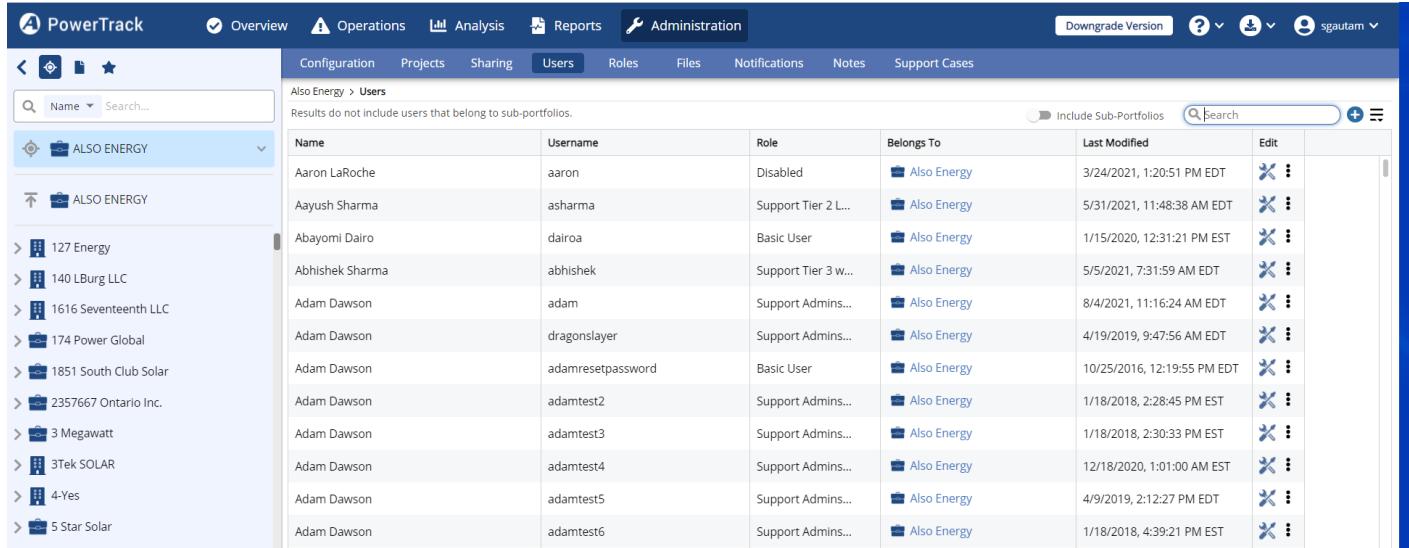
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New content here

Creating New Users and Assigning them Roles

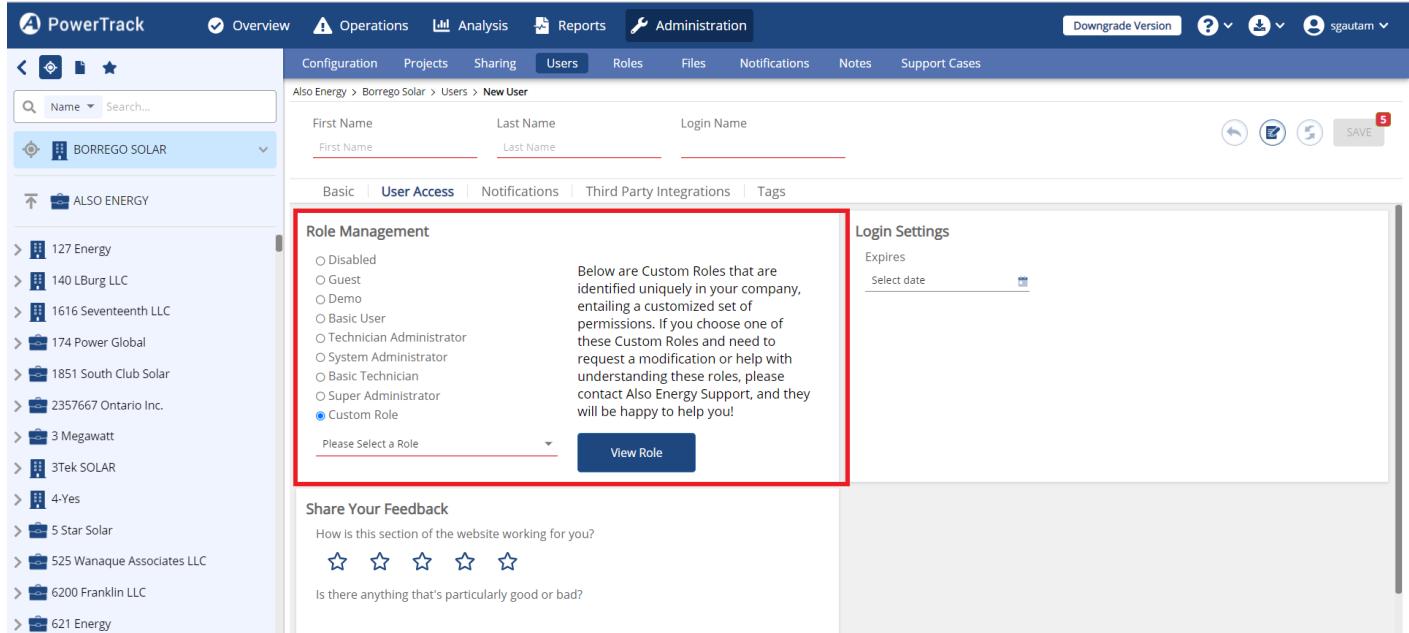
Note: Only STEM Department heads are recommended to perform this action

Navigate to the Customer Level where the new user is meant to be under and go to the Administration tab and go to Users. This page will show all current users that exist under that customer level and add a new user, click on the  icon :



Name	Username	Role	Belongs To	Last Modified	Edit
Aaron LaRoche	aaron	Disabled	Also Energy	3/24/2021, 1:20:51 PM EDT	 
Aayush Sharma	asharma	Support Tier 2 L...	Also Energy	5/31/2021, 11:48:38 AM EDT	 
Abayomi Dairo	dairoa	Basic User	Also Energy	1/15/2020, 12:31:21 PM EST	 
Abhishek Sharma	abhishek	Support Tier 3 w...	Also Energy	5/5/2021, 7:31:59 AM EDT	 
Adam Dawson	adam	Support Admins...	Also Energy	8/4/2021, 11:16:24 AM EDT	 
Adam Dawson	dragonslayer	Support Admins...	Also Energy	4/19/2019, 9:47:56 AM EDT	 
Adam Dawson	adamresetpassword	Basic User	Also Energy	10/25/2016, 12:19:55 PM EDT	 
Adam Dawson	adamtest2	Support Admins...	Also Energy	1/18/2018, 2:28:45 PM EST	 
Adam Dawson	adamtest3	Support Admins...	Also Energy	1/18/2018, 2:30:33 PM EST	 
Adam Dawson	adamtest4	Support Admins...	Also Energy	12/18/2020, 1:01:00 AM EST	 
Adam Dawson	adamtest5	Support Admins...	Also Energy	4/9/2019, 2:12:27 PM EDT	 
Adam Dawson	adamtest6	Support Admins...	Also Energy	1/18/2018, 4:39:21 PM EST	 

This will lead you to this page



First Name Last Name Login Name

Basic User Access Notifications Third Party Integrations Tags

Role Management

- Disabled
- Guest
- Demo
- Basic User
- Technician Administrator
- System Administrator
- Basic Technician
- Super Administrator
- Custom Role

Below are Custom Roles that are identified uniquely in your company, entailing a customized set of permissions. If you choose one of these Custom Roles and need to request a modification or help with understanding these roles, please contact Also Energy Support, and they will be happy to help you!

Please Select a Role

Login Settings

Expires

Share Your Feedback

How is this section of the website working for you? 

Is there anything that's particularly good or bad?

In order for the user to be saved, it requires the user's First and Last name to be entered along with the Login Name and the Email Address (found on the Basic tab) as well as selecting a Role for the user in the dropdown. The Save button will not be available to be clicked on until all the criteria are met. There will be helpful information given if you hover over the Save button to let you know what is missing before being able to save:

PowerTrack Overview Operations Analysis Reports Administration

Downgrade Version ? sgautam

Configuration Projects Sharing Users Roles Files Notifications Notes Support Cases

Also Energy > Users > New User

First Name Last Name Login Name

Basic User Access Notifications Third Party Integrations Tags

Company
Customer Also Energy PowerTrackTM Company
Position

Culture
Language Time Zone Undefined
Thermal Unit BTU Wind Speed Unit

Contact
Email Phone
Fax Skype
Mobile Phone (SMS/MMS)
Select a carrier Mobile number

Welcome Email
 Send Welcome Email After Save

5

Pick from the list of Roles that is suitable for the user:

PowerTrack Overview

Downgrade

Name Search... ALSO ENERGY

ALSO ENERGY

127 Energy
140 LBurg LLC
1616 Seventeenth LLC
174 Power Global
1851 South Club Solar
2357667 Ontario Inc.
3 Megawatt
3Tek SOLAR
4-Yes
5 Star Solar

Roles

- Data Configuration Specialist w/ Control
- Developer
- Developer w/ Elevated
- Developer w/ Superuser
- Developer w/ Sharing
- Developer w/ Accounting
- Developer w/ Finance
- Developer w/ Device Configuration
- Developer w/ Control
- Developer w/ Restricted Control
- Engineering Manager w/ Superuser
- Engineering Manager w/ Finance
- Engineering Manager w/ Device Configuration
- Engineering Manager w/ Control
- Engineering Manager w/ Restricted Control
- General & Administrative w/ Finance
- General Engineer
- General Engineer w/ Superuser
- General Engineer w/ Sharing
- General Engineer w/ Finance
- General Engineer w/ Device Configuration
- General Engineer w/ Control
- General Engineer w/ Restricted Control
- Product Management w/ Superuser

You can click on "View Role" to see exactly what each Role offers. Here is what the Support Tier 2 Lead with data Correction Role shows:

Info

Description

Users With Role

Aman Anand

Permissions

Show Advanced

Name	View	Manage	Edit	Add	Delete	Control
Customer	<input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Site	<input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
> Hardware	<input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
> Role	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
User	<input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Contact	<input type="checkbox"/>	N/A				
Alert	<input checked="" type="checkbox"/>	N/A				
> Alarm	<input type="checkbox"/>	<input type="checkbox"/>	N/A	N/A	N/A	N/A
Event	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
Report History	<input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>	N/A
> Report Configuration	<input checked="" type="checkbox"/>	N/A				
Folder	<input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
> File	<input checked="" type="checkbox"/>	N/A				

After selecting a Role, save the user.

Assigning New Roles to Existing Users

Note: Only STEM Department heads are recommended to perform this action

For existing users, go to the User Configuration and go to the "User Access" tab. Click on the wrench to edit the user.

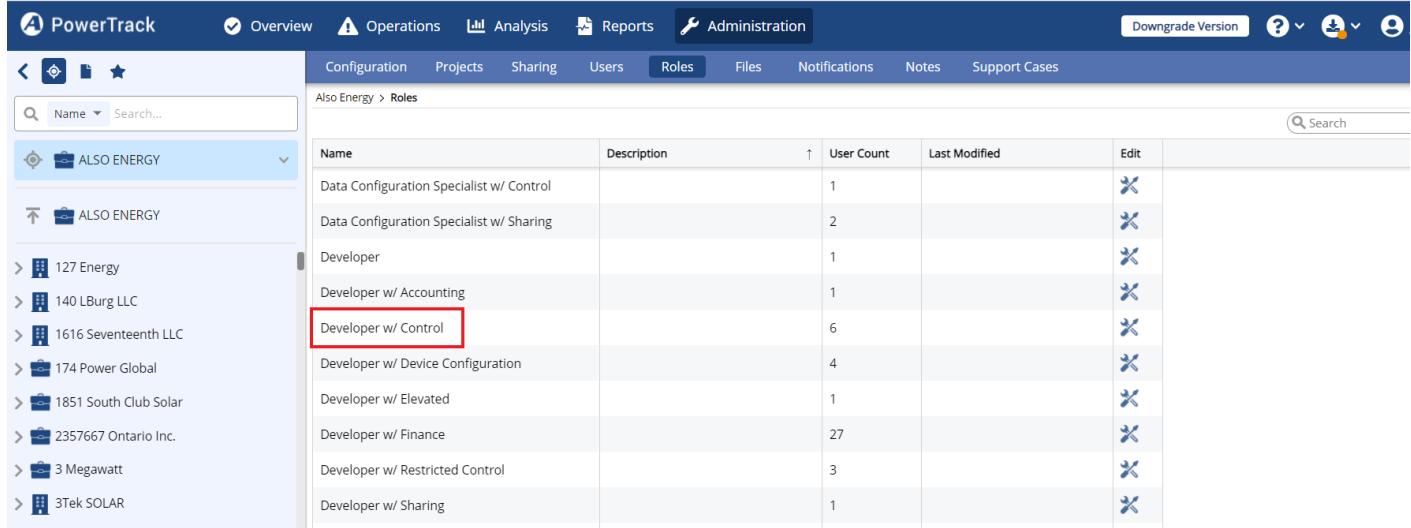
You will land on the "Role Management" tile under the User Access tab. Pick a role that is suitable for your user, and Save the record.

How to change permissions in a role affecting all users in that role

Note: Only STEM Department heads are authorized to perform this action

For times when an established Role needs to have its permissions altered to make changes to the users that already assigned that Role, that can be done on the Administration > Roles

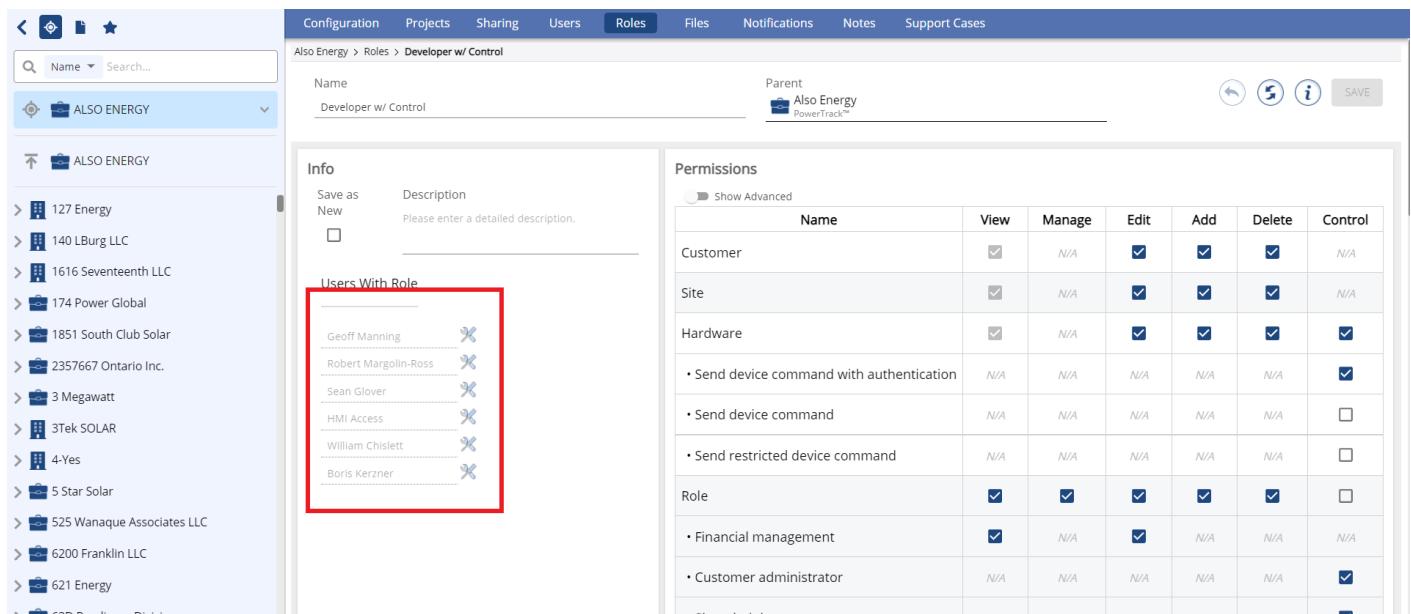
For example, I see that 6 users are assigned the Developer w/Control Role based on the User Count column on the Administration > Roles page:



The screenshot shows the 'Administration > Roles' page. The 'Roles' tab is selected. A table lists various roles with columns for Name, Description, User Count, Last Modified, and Edit. The 'Developer w/ Control' role is highlighted with a red box and has a User Count of 6.

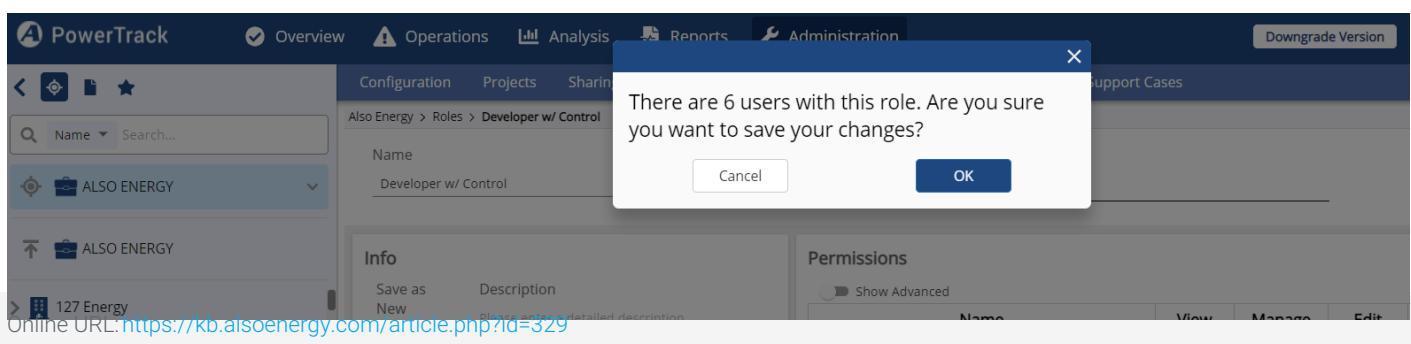
Name	Description	User Count	Last Modified	Edit
Data Configuration Specialist w/ Control		1		X
Data Configuration Specialist w/ Sharing		2		X
Developer		1		X
Developer w/ Accounting		1		X
Developer w/ Control		6		X
Developer w/ Device Configuration		4		X
Developer w/ Elevated		1		X
Developer w/ Finance		27		X
Developer w/ Restricted Control		3		X
Developer w/ Sharing		1		X

If I were to click on the wrench icon on the Edit column, I would be taken to the Roles configuration page for the Developer w/Control Role where I can see all 6 users listed on the left:



The screenshot shows the 'Roles configuration' page for the 'Developer w/ Control' role. The 'Info' section shows the role name and parent organization. The 'Permissions' section shows a grid of permissions for various roles. The 'Users With Role' section is highlighted with a red box, listing the 6 users assigned to this role: Geoff Manning, Robert Margolin-Ross, Sean Glover, HMI Access, William Chislett, and Boris Kerzner.

If I were to make a change on this page if I hit save, I am prompted to verify that the change I'm making would be okay to affect all 6 users:



The screenshot shows a confirmation dialog box on the 'Roles configuration' page. The dialog asks: 'There are 6 users with this role. Are you sure you want to save your changes?'. It has 'Cancel' and 'OK' buttons. The background shows the 'Info' and 'Permissions' sections of the role configuration page.